



**INSTITUTE OF DEVELOPMENT AND
TECHNOLOGY MANAGEMENT
(IDTM)**

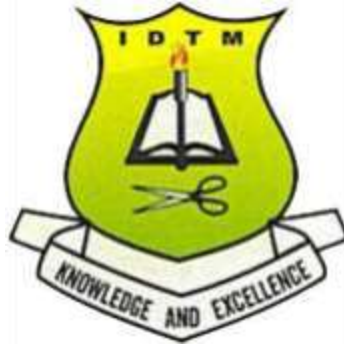
**ADMISSION
BROCHURE**

for

POST - GRADUATE PROGRAMMES

2026 ACADEMIC YEAR

INSTITUTE OF DEVELOPMENT AND TECHNOLOGY MANAGEMENT (IDTM)



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A. ABOUT THIS BROCHURE

The purpose of this leaflet is to provide the needed guidelines and relevant information for prospective students of the Institute of Development and Technology Management.

Information on the various graduate Programmes as well as the specific specializations that go with them are outlined therein.

It is hoped that prospective students would find all needed procedures and guidelines to aid them in their decision-making.

B. THE INSTITUTE OF DEVELOPMENT AND TECHNOLOGY MANAGEMENT

BACKGROUND INFORMATION

The Institute of Development and Technology Management (IDTM) is a registered Institution based in Cape Coast, Ghana. The institute was founded in June 2003. It is an institute richly rooted in development issues with genuine, distinct and unique problem-solving approaches and techniques. Its name and heritage, customer base, range and quality of service, consistency and credibility as well as its diverse and experienced staff, make it a well- endorsed, recognized and respected institution.

MISSION STATEMENT

The core mission of the Institute of Development and Technology Management (IDTM) is to deliver world class postgraduate education and training in Development and Technology Management, aimed at producing high caliber result-oriented development practitioners.

VISION

The Institute of Development and Technology Management aims at becoming a centre of excellence in the provision of post-graduate and professional training and knowledge production and dissemination in Development and Technology Management.

AIMS AND OBJECTIVES

In fulfilling the goal of providing high quality post-graduate education and training in Development and Technology Management, IDTM has the following objectives:

1. To promote excellence in the application of Development Theory and Techniques in development management at local, national and international levels;

2. To encourage innovative planning and development approaches which are directed towards sustainable development;
3. To promote the application of multidisciplinary expertise to development problem solving;
4. To facilitate communication and knowledge transfer between and among community, academic institutions, government and industry;
5. To provide management at various levels with tools for:
 - a. Monitoring management performance over time.
 - b. Clearly identifying factors that influence performance.
 - c. Providing standard processes through which action can be taken to correct lapses in performance proactively to reduce risk and liability.
6. To promote intellectual property management and transfer of technology;
7. To foster innovation-based economic development;
8. To advocate for accelerated development through harnessing the synergies of government, private sector and civil society cooperation in development action.

INSTITUTE LOCATION

The Institute is located at Nkanfoa, Cape Coast, Ghana.

INSTITUTE SERVICES

The Institute provides a wide range of services which include:

1. Professional Training

- a. Study Seminars Series;
- b. Executive workshops;
- c. Research workshops;
- d. Development Studies short courses.

2. Research

- a. Regular IDTM Development Research;
- b. Client-Specific Development Research;
- c. Post Graduate Development Research.

3. Post Graduate Academic Programmes

The foremost programme run by the Institute is Development Studies. It has nine specializations, namely:

1. Higher Education and Development
2. Leadership and Development
3. Law and Development
4. Peace and Development
5. Gender and Development
6. Project Management
7. Technology Management
8. Development Finance
9. Community Development

4. Information Dissemination/ Sharing

The main areas are:

- a. IDTM Publications, which include:

- Books and Manuals;
 - IDTM Journal;
 - IDTM Technical Studies Series;
 - State of Development Series;
 - Development Policy Briefs.
- b. IDTM Development Lecture Series;
- c. IDTM symposia, Workshops, Seminars and Conferences.

5. Institutional Collaboration and Partnership Development.

6. Consultancy Services.

C. GENERAL INFORMATION ON ADMISSION

A. Programmes Available

1. Master of Arts, MA (Development Studies)
Duration : 12 months
2. Master of Philosophy, MPhil (Development Studies)
Duration: 24 months
3. Doctor of Philosophy, PhD (Development Studies)
Duration: 36 months

B. Specializations for the three Programmes

1. Higher Education and Development
2. Leadership and Development
3. Law and Development
4. Peace and Development
5. Gender and Development
6. Project Management
7. Technology Management
8. Development Finance
9. Community Development

C. Academic Calendar

The programmes are run on week end mode. The first and second semesters are January to May and August to December respectively.

D. Entry Requirements

1. 12-month Master of Arts, MA (Development Studies)

Applicants seeking admission to an MA degree programme must:

- Have obtained a good first degree (at least a second class lower) in an appropriate field of study from a recognized University/Analogous Institution;
- Submit an official transcript of academic record;

- Submit two (2) reference reports, one of which must be from a former lecturer;
- Pass a selection interview; and
- Satisfy any additional requirements prescribed by the institute.

2. 24-month Master of Philosophy MPhil (Development Studies)

Applicants seeking admission to M Phil degree programmes must:

- Have obtained a good first degree (at least a second class upper) in an appropriate field of study from a recognized University/Analogous Institution;
- Submit an official transcript of academic records;
- Submit two (2) reference reports, one of which must be from a former lecturer;
- Submit a 2-3 page proposal on intended area of study including reference;
- Pass a selection interview;
- Satisfy any additional requirements prescribed by the institute.

3. 36-month Doctor of Philosophy PhD (Development Studies)

Applicants seeking admission into the PhD degree programme must:

- Have an MPhil degree in an appropriate field of study from a recognized University;
- Submit an official transcript of academic records;
- Submit at least two reference reports one of which must be from a former lecturer;
- Submit a proposal of 3-5 pages of intended area of study including a working bibliography;
- Pass a selection interview; and
- Satisfy any additional requirements prescribed by the institute.

D. SPECIFIC ENTRY REQUIREMENT FOR SPECIALIZATION

1. Development Finance

Applicants must have a degree in Business Administration, Bachelor of Commerce (B.com) or Accounting, and other professional qualifications of relevance

2. Technology Management

Applicants seeking to specialize in this area must have obtained a first degree in Science and Technology eg. B.Sc. Engineering, B.Sc. Agriculture and other related programmes.

3. Law and Development

Applicants seeking to specialize in this area must have obtained a degree in Law

4. Higher Education and Development

Applicants must possess a degree in Education

5. Project Management

Applicants seeking to specialize in this area must have obtained a degree in Economics and related programmes.

6. Community Development; Gender and Development; Peace and Development; Leadership and Development

Applicants seeking to specialize in any of these areas must have a good first degree or its equivalent from an accredited university.

TUITION FEES

These tuition fees for **Ghanaian students** are subject to change, the current rates for the different programmes are as follows:

MA (Development Studies)	GH¢8,000 per year
M.Phil. (Development Studies)	GH¢7,500 per year
PhD (Development Studies)	GH¢9,500 per year

Tuition fees for **foreign students** will be as follows:

MA (Development Studies)	US\$1050
M.Phil. (Development Studies)	US\$1000 per annum
PhD (Development Studies)	US\$1,200 per annum

E. EMPLOYMENT PROSPECTS

A. MA (Development Studies)

Employment avenues for graduates of this professional development programme include:

- Teaching in Technical Universities and Colleges of Education.
- Development oriented Non-Governmental Organisations.
- Middle to senior level management positions in public institutions.
- Technology Commercialization and Start-up businesses.

B. MPhil/PhD (Development Studies)

Employment opportunities for graduates of these research degrees include:

- Universities and higher education institutions.
- Development Research Institutions.
- Senior management positions in public and private sector organisations.
- Local and international financial institutions.
- Judicial and legislative service.

F. APPLICATION FORMS

SUBMISSION GUIDELINES

1. The applicant must give the two (2) reference forms to two Referees who will complete, seal and return same to the Institute directly or to the applicant for submission to the Institute, together with the following:
 - a. Two certified copies of relevant certificates;
 - b. Two original copies of transcripts of academic record;
 - c. one application form and CV;
 - d. one passport-sized photograph;
 - e. sponsorship statement form (for sponsored applicants);
2. Completed application forms should be submitted to:

*The Registrar,
IDTM,
P. O. Box DL 494,
Cape Coast.
Phone: 020-8824029; 0555371028*

Email: [info @idtm.edu.gh](mailto:info@idtm.edu.gh)

Website: www.idtm.edu.gh